

### Overview

West Coast Health employs an optometrist from Matthews Eyewear to provide free Retinal screening to patients with diabetes, clinics are held 4-5 times per year at arranged venues in either Westport, Reefton, Greymouth, Hokitika and Franz Josef.

### Processes

#### WC Health:

- WC Health requests recall lists of patients who have been previously screened from the relevant practices a couple of weeks before the clinic.
- WC Health then contacts patients and offers an appointment date and time. A confirmation letter is sent out to each patient with details of their appointment and information on what the screening involves.
- After the clinic, referrals to ophthalmology are sent through to the relevant eye clinics.
- Results sheets for all patients are sent to the patients General Practice to be entered into the patients records, their recalls updated, and for any ophthalmology referrals to be noted.

#### Practice:

- New Retinal Screening referrals forms must be completed upon a new diagnosis of diabetes, for new patients with diabetes who transfer into the practice, or for patients who are overdue/haven't had a retinal screening within the last two years.
- Results are entered in the patients record following the retinal screening clinic. It is important to ensure all results are entered into the correct place for data to be accurately recorded.
- Recalls are updated in the patients records following the retinal screening clinic.
- Relevant information such as ophthalmology referrals/monitoring and patient work commitments are notified to the WC Health and noted in the patients record.

### Information Flow

#### From Practice to WC Health

Practice submits a retinal screening referral for all new and overdue patients with diabetes to WC Health

Practice updates results and recalls in the patient's records following the retinal screening clinic.

#### From WC Health to Practice

WC Health maintains a retinal screening database and recalls patients due for retinal screening.

WC Health makes retinal screening available for patients.

WC Health sends results to the patient's General Practice following the clinic.

#### Other

WC Health sends referrals to ophthalmology following the retinal screening clinic.

# Retinal Screening

## Practice Information

Last updated: Jan 2020



If the patient is newly diagnosed with Diabetes, is overdue for retinal screening in the past 2 years or has recently transferred into the practice and is overdue for retinal screening you can complete the Retinal Screening Referral form.

You can now submit the referral.